



**DEPARTMENT OF PROCUREMENT SERVICES**  
**Pre-Bid Meeting**

**PROJECT:** IFB #112024VK, Southwind High Sports Field Lighting      **Date:** Nov 4, 2024, 9:00 AM CST  
**LOCATION:** 7900 East Shelby Dr, Memphis, TN 38125

**NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY**

	Name (Print)	Arrival Time	Name of Company (Print)	E-mail Address	Phone Number ( )	Local or Minority*	Attendance at end of meeting.
1.	Vanessa Ketcher <i>VK</i>	8:40	MSCS	ketcherm@scsk12.org	901-416-5451		
2.	Marc Calma	8:50	MSCS	calmamn@scsk12.org	901-553-5209		
3.	Danrel Webb	8:50	Abb Construction	office@aambconstruction.com		WBE	
4.	Keith Chalk	8:55	MSCS	chalksd@scsk12.org	901-626-4561		
5.	Chris Cockrell	8:57	Barnes & Brown, Inc.	cockrell@barnesandbrown.com	901-914-3481		
6.	Deterian Isom		MSCS	ISOMDL@scsk12.org	901-644-3098		
7.	Kuwane Turner	9:12	MSCS	turnerkt@scsk12.org	870-514-0587		
8.	Paul Edwards	9:13	MSCS (Southwind)	edwards,ps1@scsk12.org	901-292-7256		
9.							
10.							
11.							
12.							
13.							
14.							
22.							
23.							
24.							
25.							
26.							
27.							
28.							

**By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.**  
**\*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.**